

<b>Job title:</b>	Speech and Language Therapist
<b>Salary and grade:</b>	Standard NHS national scale Band 5 or Band 6
<b>School:</b>	Billing Brook School
<b>Line manager:</b>	The Headteacher, members of senior leadership team (SLT) and the governing body
<b>Supervisory responsibility:</b>	

### **JOB SUMMARY**

- To contribute to the provision of SALT services in Billing Brook Academy, participating in the achievement of SALT mission and quality objectives. This will involve providing high quality, efficient and effective speech and language therapy services, within available resources and in accordance with appropriate regional and national guidelines.

### **DUTIES AND RESPONSIBILITIES**

#### **CLINICAL**

1. Manage own caseload of children with severe or complex needs, with appropriate support from the Senior Speech and Language Therapist, in accordance with the service's models of care, including:
  - Carrying out clinical observations, informal and formal assessments of children and analysing the results reflecting on own knowledge and experience and seeking more specialist advice as required.
  - Being responsible for devising child-centred therapeutic intervention plans in association with the education staff.
  - Monitoring intervention outcome and adapting the plan accordingly.
  - Providing reports reflecting own knowledge and experience with reference to established and evidence-based practice within the profession.
2. Be a key member of the school team providing advice regarding speech, language or communication needs for parents / carers, education and health professionals in respect of both individual children and/or general guidance regarding the management of these difficulties.
3. Establish a trusting and respectful relationship with pupils and their parents/carers and ensuring that appropriate boundaries are maintained.

#### **TRAINING**

4. Collaborate with colleagues to assist in devising, delivering and evaluating training courses for school staff.

#### **ADMINISTRATION**

5. Maintain records in line with school policies.

#### **SERVICE PROVISION**

6. Provide day-to-day guidance for members of the school community under the guidance of the lead S.A.L.T.

## **Billing Brook School Job Description**

7. Demonstrate knowledge of national legislation, local protocols and professional guidance relevant to the specialty and advise colleagues accordingly.

8. Contribute data or participate directly in a service development project.

9. Contribute to the development of Billing Brook in collaboration with therapy colleagues and other professionals, including creating opportunities for income-generating activities, when appropriate.

### **PERSONAL PROFESSIONAL DEVELOPMENT**

10. Actively engage with clinical supervision demonstrating the ability to reflect on own practice with peers and mentors and identify own strengths and development needs.

11. Be competent and able in safe manual handling of children and young people in the context of the school.

12. Actively engage in extending knowledge and clinical experience in areas of personal interest and professional relevance.

13. Maintain and develop core professional competencies, underpinned by current evidence-based practice, national standards and RCSLT clinical guidelines.

14. Maintain membership of RCSLT and HCPC.

### **Other Aspects**

To play a full and active role in the wider school community.

To undertake any duties of a similar level and responsibility as maybe required by the Headteacher.

### **HOURS OF WORK**

08.30 – 16.30 Monday – Thursday

08.30 – 16.00 Friday

(Lunch – ½ hour unpaid)

Contract: 41 weeks per year

(38 weeks – school

1 week – INSET

2 weeks – during school closures)

Please note: Should you be appointed on a Band 6, a revised Job Description will be issued.

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed.