



23<sup>rd</sup> February 2018

Thank you for your interest in the position of a full time teacher within our Primary department at Billing Brook School commencing September 2018 or if possible, earlier.

Billing Brook School is a twice outstanding, popular and ever growing special school in the Lumbertubs area of Northampton. Currently we have 227 pupils on role aged between 4 and 18. The school is divided into 4 areas – Primary; Secondary; VIth form and a specialist Autism department.

The Governors recognise that any teacher considering changing their jobs only do this after careful and mindful consideration, so they want to appoint the right person – so we welcome enquiries about the positions via email or by telephone.

### **The Position**

We have a position available, due to our trainee teacher being successful in attaining a new post.

**Our Primary Position** We are looking for an enthusiastic practitioner, who enjoys developing and leading a creative environment. Many of our new pupils have complex learning needs on their educational health care plans and we would be interested in teachers who have an interest or experience in working with special needs pupils.

We do need all our teachers to be passionate about teaching pupils with special needs and it would be useful if candidates have had some experience already in their current setting. We **do not** expect teachers to come to the school knowing “everything there is to know” about special needs – for us this includes severe learning difficulties; general /moderate complex needs; autism; speech and language and a variety of mild medical needs, but it is important that you have a good basic knowledge of how to plan, teach, work in a team and commit to the wider development of the school.

As a school we have a significant commitment to the professional development of individuals and believe that with the right attitude and a desire to continually improve, then this could be a great job for you. We would consider an NQT, however it would be important that the candidate has a significant knowledge and understanding of Special Needs.

### **Who is the position for?**

We are looking to appoint a fully qualified teacher, with an appropriate type of qualification i.e. a teaching and learning degree – primary focus (if interested in the primary aged pupils) or an NQT with significant SEN “life experience”.

### **What if I am an NQT or OTT?**

This position, as already stated if you already have a proven record of working with pupils with special needs, your application will be considered.

If you are an Overseas trained teacher, with a significant background and practical knowledge base related to autism/complex needs/severe learning difficulties and significant knowledge of the curriculum and/or accreditation routes then we would also consider you as a potential candidate for the post, with the proviso that you achieve a conversion qualification within a four year period.

### **What next?**

If you are interested in the position, please complete the application form and return with a short letter, via email, outlining your teaching experiences in relation to pupils with special needs, and your reasons for applying for the position.

It is important to identify when you would be available or wish to take up the position. Our timetables change on the 1<sup>st</sup> July each year, and if we can appoint after half term this would be useful.



In line with safeguarding procedures all candidates short listed will need to provide references taken from the two most recent schools worked in on a full or part time contracts. A reference will be sought from your current Headteacher.

The closing date for applications is 10.00am on the **13<sup>th</sup> March 2018**. This position is subject to appropriate references, and an enhanced DBS (Disclosure Barring Service).

I look forward to hearing from you. You are welcome to contact Tracey Moulton, Senior Deputy Headteacher or myself on 01604 773910 for an informal conversation /or to arrange a visit should you wish. Please leave your mobile number if we are not available.

Your completed application should be emailed to [head@billing.northants-ecl.gov.uk](mailto:head@billing.northants-ecl.gov.uk) by 13<sup>th</sup> March 2018.

Interviews will take place the week beginning 19<sup>th</sup> March 2018, in order for the successful candidates to still meet their statutory obligation of resigning from their current posts in time for a September 2018 start.

I look forward to hearing from you and once again thank you for your interest.

Yours sincerely,

A handwritten signature in black ink that reads "CM Grant".

Caroline.M.Grant (Mrs)  
Headteacher

Ref: teacher letter: 23.02.18

Inc. Job Description  
Person Specification  
Application Form  
Criminal Disclosure Form